



# PROVIDING CPD AND NETWORKING OPPORTUNITIES

**London Group (National Back Exchange)  
Minutes of the Annual General Meeting  
Held at St George's, Tooting. Tuesday 19<sup>th</sup> July 2016 3:30pm**

**Chair: Rosemarie Scrutton**

1 **Present:** Rosemarie Scrutton, Maggie Williams, Suzanne Payne, Martin Pendry, Francine Mutuma, Jolie Driscoll, Carol Stewart, Linda Parry, Danielle Holmes, David Hughs, Sally Cassar

**Apologies:** V Phillips, M Curtis and T Harrington

2 **Minutes of previous meeting (AGM) 2015:**

The minutes were approved and signed by the chair

3 **Matter Arising:**

There were no matters arising

4 **Chairs Report:**

Another year has flown by, and there is even more pressure on members to make efficiencies in their work place. Restrictions on attendance at conferences, meetings etc. is still high on the list of difficulties experienced by all.

We have been fortunate to have gained a few new members, and I hope that the meetings they have attended so far have proved of value. The committee

continues to provide a platform for networking, and dissemination of information via the website.

The committee propose to undertake most of the “business” for the London Group via e-mail, Skype and the odd face to face meeting as and when required. Ad-hoc meetings will be generated at the organised sessions over the year. We will continue to maximise the potential of the group moving forward in line with modern technology and user interface. The issue of the constitution has been discussed, and as a committee we have agreed with National that we can make changes on behalf of you as the elected members. **(THE EXECUTIVE DO NOT SEE THIS AS ANY TYPE OF PRIORITY)**

I urge all members to please consider facilitating a session during the next year. Anything that you are working on, or are aware of that would be of interest would be gratefully accepted. We have on the last two meetings had a section at the end of the day for problem solving, or resolution of an issue, this has proved popular and we as a committee wish for this to continue. We are always open to any suggestions for an alternative venue, (we would need to put to the members first)

I wish to record my thanks to Martin, Sally and Francine for their continued support, and to Suzanne for facilitating the use of the training room. I would like to hear your views on how the meetings are arranged for next year in respect of time, venue and frequency given all the restriction. I personally would prefer to meet less often with topics that are at the core of what we do if that enables more members to attend.

The committee as it stands are happy to continue in this role unless we have anyone willing to take on a role.

I look forward to seeing some of you at conference if you have the green light for funding.

Wishing you all a good summer,

Rosemarie Scrutton Chair.

11<sup>TH</sup> July 2016

## **5. Treasurer’s report:**

Treasurer’s Report for the Year Ending 31 March 2016

### ***Income for 2015/2016***

Income for the Year Ending 31 March 2016 .....£24.00

**Expenditure for 2015/2016**

Consumables  
Stationery  
Travel  
Internet hosting.....£(57.46)  
Speakers

**Expenditure for the Year Ending 31 March 2016** ..... £(57.46).

Excess income over expenditure .....£(33.46)

Total funds at 31 March 2015.....£1134.59

Total funds at 31 March 2016.....£1101.13

**Assets at 31 March 2016**

Girobank Current Account.....£1076.95  
Petty cash.....£24.18

**Total**.....£1101.13

Francine Mutuma, Treasurer

**6. Secretary's Report:**

Membership stands at 24

- September 2015 – Danielle Holmes and a legal case workshop.
- October 2015 - Joint meeting at the Runnymede Centre
- December 2015 - Christmas get together
- January 2016 - REGIONAL SALES MANAGER – ENGLAND for the Howard Wright Carers
- January 2016 – M&H with Rosemarie Scrutton
- March 2016 – Meeting cancelled
- May 2016 – LOLER sling inspection with Sally Cassar
- July 2016 - Danielle Holmes and a legal case workshop.



**The committee now using the website to share information**  
**[www.lgnbe.org.uk](http://www.lgnbe.org.uk)**

There is no affiliation pack to be sent to NBE this year.

Martin Pendry, Secretary

**7. Election of officers:**

As there was no member coming forward to hold office so there was no vote.  
The committee remains the same for the next year.

**Chairman:**

Rosemarie Scrutton is standing for Chair

**Vice Chairman:**

Sally Carrar is standing for Vice Chair

**Treasurer:**

Francine Mutumar is standing for Treasure

**Secretary:**

Martin Pendry is standing for Secretary

**Meetings Secretary:**

Carole Stuart, Glynis Watson and Jolie Driscoll

**Next year AGM will take place in July 2017 Venue and Date  
will be shared at [www.lgnbe.org.uk](http://www.lgnbe.org.uk)**

*R. Scrutton*

*18/7/17*